



EXHIBITOR SERVICES MANUAL



Absolute Beauty Congress

CAPE TOWN

4 & 5 AUGUST 2018 – CENTURY CITY CONFERENCE CENTRE

SERVICE FORM
SUBMISSION
DEADLINE:
3 JULY 2018

GL Events SOUTH AFRICA

PROJECT MANAGER
CAREN CLOETE

+27 (0)21 526 3200

Caren.cloete@gl-events.com

PLEASE TICK YOUR OPTION

☐ SHELL SCHEME PACKAGE BOOTH

STANDARD SHELL SCHEME PACKAGE BOOTHS BOOKED WITH THE ORGANISER INCLUDES THE FOLLOWING:
2M X 2M



BOOTH PACKAGES INCLUDES:

- ☐ Shell Scheme Structure
- ☐ Fascia Board with Company Name
- ☐ 01 x 15 amp plug point
- ☐ 02 x 150 watt spot light
- ☐ 01 x ¼ amp Single Phase Distribution Board

☐ SPACE ONLY / CUSTOM STAND: Stand Builder Name _____

☐ CUSTOM STAND REQUEST FOR QUOTE FROM GL EVENTS

NOTE: ALL CUSTOM STAND BUILDERS MUST PUT DOWN GROUND SHEET OF ONE METER AROUND THEIR STAND DURING BUILD UP!! NOT NEGOTIABLE

DO'S AND DON'T'S WHEN USING SHELL SCHEME

- No painting is allowed; no usage of nails or screws.
- Double sided tape or prestik can be used to affix lightweight items.
- Velcro can be used as well (male & female)
- The contractors will provide special hooks to support heavy products.
- It is advisable to provide fishing line (nylon) to hang pictures etc.
- Damaged panels will be charged to the exhibitor causing such damage.

INDIVIDUAL PANEL SIZE:

| | | |
|----------------------------------|---|------------------------|
| - ACTUAL | : | 2393mm (h) x 963mm (w) |
| - VISUAL (for printing purposes) | : | 2380mm (h) x 950mm (w) |

FASCIA SIZE – 3m FASCIA BOARD:

| | | |
|----------------------------------|---|------------------------|
| - ACTUAL | : | 2942mm (h) x 312mm (w) |
| - VISUAL (for printing purposes) | : | 2930mm (h) x 300mm (w) |



STAND PLAN DIAGRAM

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____

TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

PLEASE NOTE : THIS FORM IS COMPULSORY.

TO ENSURE CORRECT PLANNING FOR THE EVENT, THE INSTALLATION OF YOUR SERVICE REQUIREMENTS AND THAT STANDS ARE OF A SUITABLE STANDARD, THIS FORM MUST BE COMPLETED.

On the grid provided please indicate the position of the services ordered.

1. Type of electrical connections i.e. plug point X, spot lights ϕ connection for own lights.
2. Position of equipment used.
3. Any other information not specified above

SIZE OF STAND ORDERED : _____ m X _____ m SCALE : One Block = _____

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
| | | | | | | | | | |
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| | | | | | | | | | |
| | | | | | | | | | |





DIGITAL BRANDING ON PANELS / FABRIC BANNERS

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____

TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN
VAT REGISTRATION NUMBER :4610214399

- ☐ We do require Art Work (digital prints) to be applied to our panels
- ☐ We would like Fabric Banner panels

INDIVIDUAL PANEL SIZE FOR DIGITAL PRINT:

- ACTUAL : 2393mm (h) x 963mm (w)
- VISUAL (for printing purposes) : 2380mm (h) x 950mm (w)

INDIVIDUAL PANEL SIZE FOR FABRIC BANNERS:

- ACTUAL : 2500mm (h) x 1000mm (w)

| DESCRIPTION | QTY PANELS | UNIT PRICE | AMOUNT |
|--|------------|------------|--------|
| Digital Print per panel (963mm wide x 2393mm high) | | R 1050.00 | |
| Fabric Banners per panel (1000mm wide x 2500mm high) | | R 980.00 | |

ART WORK INFO

Artwork must be provided in High resolution PDF or Jpeg.
150 dpi at full size or 300 dpi half size.
Allow for 10mm bleed.

PICTURES

- CMYK (Convert RGB to CMYK)
- Do not embed scans, scans to be supplied separate from the document

FONTS

- fonts to be supplied
- (Ideally - convert type to paths/vector/curves)

COLOURS

- If any special colour matching is required, supply a pantone swatch / number
- All colours to be made up in correct pantone breakdown where applicable



CARPET HIRE – NOTE THIS VENUE IS ALREADY CARPETED

COMPANY NAME : _____
 STAND NUMBER : _____
 STAND NAME : _____
 CONTACT PERSON : _____
 TELEPHONE NUMBER : _____
 EMAIL ADDRESS : _____
 POSTAL ADDRESS : _____
 : _____
 VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN
 VAT REGISTRATION NUMBER: 4610214399

COLOURS :

QUANTITY :

| | | | |
|--------------------------|----------|---|-----------|
| <input type="checkbox"/> | BEIGE | _____ m ² @ R 27.50 per m ² | = R _____ |
| <input type="checkbox"/> | BLACK | _____ m ² @ R 27.50 per m ² | = R _____ |
| <input type="checkbox"/> | BLUE | _____ m ² @ R 27.50 per m ² | = R _____ |
| <input type="checkbox"/> | CHARCOAL | _____ m ² @ R 27.50 per m ² | = R _____ |
| <input type="checkbox"/> | GREEN | _____ m ² @ R 27.50 per m ² | = R _____ |
| <input type="checkbox"/> | GREY | _____ m ² @ R 27.50 per m ² | = R _____ |
| <input type="checkbox"/> | RED | _____ m ² @ R 27.50 per m ² | = R _____ |

14% VAT = R _____

TOTAL [INCL VAT] = R _____



FURNITURE

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____








TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____












POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN
 VAT REGISTRATION NUMBER: 4610214399














| ITEM CODE | ITEM DESCRIPTION | IMAGE | COLOUR/S & DIMENSIONS | EXHIBITOR PRICE |
|-----------|--------------------------|---|-----------------------|-----------------|
| H01 | Carlton Office Chair |  | O/S BLACK | R215.00 |
| H02 | Komora Leather Chair |  | BLACK & WHITE | R365.00 |
| H07 | Bellissima Chair - White |  | WHITE | R385.00 |
| H12 | Aluminium Chair |  | SILVER | R415.00 |
| H18 | Ring Chair - Zobrano |  | WOOD | R330.00 |
| INS01 | Stella Chair |  | VARIOUS COLOURS | R220.00 |
| INS02 | Tortoise Shell Chair |  | VARIOUS COLOURS | R425.00 |












| | | | | | | | | | | |
|------------|---------------------------------------|---|---|---------|-----|-------|------|------------|--------|---------|
| H21 | Waterfall Barstool |  | WHITE | R470.00 | | | | | | |
| H27 | Aluminium Barstool |  | SILVER | R440.00 | | | | | | |
| H29 | Divo Barstool |  | WHITE | R360.00 | | | | | | |
| H30 | Komora Leather Barstool |  | BLACK | R450.00 | | | | | | |
| H33 | Galati Barstool |  | WHITE WITH GLOSS BROWN BACK | R450.00 | | | | | | |
| H28 | Solar Barstool |  | VARIOUS COLOURS | R415.00 | | | | | | |
| H11 | Frog Barstool |  | VARIOUS COLOURS | R320.00 | | | | | | |
| INS03 | Cocktail Plinth |  | 600mm x 600mm x 1.1mH | R720.00 | | | | | | |
| INS04 | Glass cocktail Table |  | | R580.00 | | | | | | |
| H34 | Chrome Cocktail Table |  | H750MM X D 900MM | R680.00 | | | | | | |
| NW 01 | Chrome cocktail Table with colour Top |  | <table><tr><td>WHITE</td><td>RED</td></tr><tr><td>BLACK</td><td>BLUE</td></tr><tr><td>BEECH WOOD</td><td>YELLOW</td></tr></table> | WHITE | RED | BLACK | BLUE | BEECH WOOD | YELLOW | R750.00 |
| WHITE | RED | | | | | | | | | |
| BLACK | BLUE | | | | | | | | | |
| BEECH WOOD | YELLOW | | | | | | | | | |

| | | | | | | | | | | |
|------------|---------------------------------------|---|---|----------|-----|-------|------|------------|--------|---------|
| NW 02 | Chrome Cafe Table with colour Top |  | <table><tr><td>WHITE</td><td>RED</td></tr><tr><td>BLACK</td><td>BLUE</td></tr><tr><td>BEECH WOOD</td><td>YELLOW</td></tr></table> | WHITE | RED | BLACK | BLUE | BEECH WOOD | YELLOW | R655.00 |
| WHITE | RED | | | | | | | | | |
| BLACK | BLUE | | | | | | | | | |
| BEECH WOOD | YELLOW | | | | | | | | | |
| URB0 1 | Square Top café Plinth |  | 600mm x600mm x 750H | R620.00 | | | | | | |
| H41 | Chrome Café Table [ROUND OR SQUARE] |  | H710 x D900 | R620.00 | | | | | | |
| H42 | Table on Milan Base [ROUND OR SQUARE] |  | H710 x D900 | R530.00 | | | | | | |
| H46b | Glass Coffee Table |  | H450MM W700MM D500MM | R540.00 | | | | | | |
| H47a | Glass Side Table |  | | R385.00 | | | | | | |
| URB0 2 | Floating Coffee Table |  | | R560.00 | | | | | | |
| H53 | Tub Chair |  | BLACK & WHITE H720 L550 D700 | R765.00 | | | | | | |
| H61 | Single Seater Couch |  | WHITE , BLACK, BROWN | R780.00 | | | | | | |
| H62 | DBL Seater Couch |  | WHITE, BLACK, BROWN | R1432.00 | | | | | | |
| H94 | Cube Ottoman |  | VARIOUS COLOURS | R395.00 | | | | | | |
| H68 | Zig-Zag Brochure holder |  | | R590.00 | | | | | | |



| | | | | |
|------|---|---|------------------------|----------|
| H63 | Maxima Curved Bar Counter |  | H1116mm W1595mm D610mm | R1540.00 |
| H64 | Octanorm Bar Counter |  | H900mm W1010mm D500mm | R750.00 |
| H72 | Chrome ROPE Stanchions |  | Per 1 Metre Unit | R295.00 |
| H73 | Water cooler with 20L water |  | | R1350.00 |
| H75 | Pedestal Display Plinth |  | H500mm W500mm D500mm | R250.00 |
| H77 | Waste Paper Bin Small |  | H290mm D290mm | R49.00 |
| H78 | Large Waste Bin - 25lt |  | H760 D400 | R150.00 |
| H80 | Stainless Steel Ashtray & Waste Paper Bin |  | Stainless Steel | R230.00 |
| H83a | Large Refrigerator |  | 220 Litres | R2100.00 |
| H83b | Small Refrigerator |  | 150 Litres | R1495.00 |
| H84 | Newline Cupboard |  With a lock | H900mm W1010mm D520mm | R790.00 |
| H85 | Octanorm Cupboard |  With a lock | H900mm W1010mm D500mm | R750.00 |
| H86 | Newline Glass Top Counter |  With a lock | H900mm W1010mm D500mm | R1120.00 |



| | | | | | |
|-----------|-----------------------------------|---|-------------|---------------------------|----------|
| H87 | Octanorm Glass Top Counter |  | with a lock | H900mm W1030mm D530mm | R1110.00 |
| H88 | New line Showcase Large |  | With a lock | H1980mm W1030mm D500mm | R1830.00 |
| H89 | Octanorm Showcase Large |  | With a lock | H2000mm W1030mm D530mm | R1680.00 |
| H90 | Newline Showcase Small |  | With a lock | H1980mm W500mm D500mm | R1350.00 |
| H91 | Octanorm Showcase Small |  | With a lock | H2000mm W530mm D530mm | R1450.00 |
| H92 | Standing Shelf |  | | H1360mm W990mm D495mm | R740.00 |
| H103 | Veneer Tech fold up counter |  | | H940mm W1580mm D600mm | R550.00 |
| H115 | Trestle Table |  | | 1800 X 450 | R299.00 |
| H125 | Conference Tables |  | | 1800 X 400 | 250.00 |
| H107 a | Flat Shelves | NO PICTURE AVAILABLE | | | R245.00 |
| H123 | Shelf Brackets | NO PICTURE AVAILABLE | | | R95.00 |
| | Trestle Cloth | NO PICTURE AVAILABLE | | BLACK | R220.00 |
| | Plasma Bracket | MELAMINE BOARD TO MOUNT 42" PLASMA | | | R280.00 |
| | | | | | |



ELECTRICAL HIRE

| | | |
|----------------------|---|-------|
| COMPANY NAME | : | _____ |
| STAND NUMBER | : | _____ |
| STAND NAME | : | _____ |
| CONTACT PERSON | : | _____ |
| TELEPHONE NUMBER | : | _____ |
| EMAIL ADDRESS | : | _____ |
| POSTAL ADDRESS | : | _____ |
| | : | _____ |
| VAT # [SA RESIDENTS] | : | _____ |

GL EVENTS SOUTH AFRICA CAPE TOWN
VAT REGISTRATION NUMBER: 4610214399

| DESCRIPTION | QTY | PRICE EXCL. VAT | TOTAL |
|--|-----|--------------------|-------|
| Three Phase Power Connection Only (Please produce a C.O.C) | | R 950.00 | |
| 30 Amp Single Phase Distribution Board | | R 1 350.00 | |
| 30 Amp Three Phase Distribution Board | | R 2 496.00 | |
| 60 Amp Three Phase Distribution Board | | R 3 979.00 | |
| 125 Amp Three Phase Distribution Board | | R 5 353.00 | |
| 160 Amp Three Phase Distribution Board | | R 6 375.60 | |
| 15 Amp Plug Point - *see note NB | | R 225.00 | |
| 2,4m Two Lamp Fluorescent Light | | R 365.00 | |
| 1,5m Two Lamp Fluorescent Light | | R 263.00 | |
| 0,9m / 1,2m Two Lamp Fluorescent Light | | R 214.00 | |
| 50 Watt Long Arm Spot Light | | R 295.00 | |
| 50 Watt Down Light | | R 240.00 | |
| 150 Watt Spot Light | | R 320.00 | |
| 500 Watt Quartz Fitting | | R 233.00 | |
| 1500 Watt Quartz Fitting | | R 360.00 | |
| 150 Watt Metal Halide | | R 924.00 | |
| Exhibitors Connection | | R 210.00 | |
| TOTAL EXCL. VAT: | | | |

PLEASE NOTE THAT PRICES EXCLUDE 14% V.A.T [SA RESIDENTS ONLY]

*NB: If you have not opted for a 'package stand', and do require electrics; plug points need to be ordered along with a power source [DB – Distribution Board] for power supply. We suggest minimally a 30 Amp Single Phase Distribution Board be ordered. This recommendation is based on light currency only. For heavy current usage, a larger power supply unit may be required. Please feel free to contact GL EVENTS for assistance, on +27 21 526 3200.



AUDIO VISUAL HIRE

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____

TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN
 VAT REGISTRATION NUMBER: 4610214399

PLASMA SCREENS

| SIZE | DESCRIPTION | ACTUAL SIZE | QTY | PRICE PER SHOW | DAYS REQUIRED | TOTAL |
|------|---------------|-----------------------|-----|------------------|---------------|-------|
| 42" | Plasma Screen | 1020mm x 605mm x 95mm | | R 3600.00 | 02 | |
| 50" | Plasma Screen | 1210mm x 724mm x 95mm | | R 5940.00 | 02 | |
| 65" | Plasma Screen | 1554mm x 925mm x 95mm | | R 7250.00 | 02 | |

LCD MONITORS | HD READY

| SIZE | DESCRIPTION | ACTUAL SIZE | QTY | PRICE PER SHOW | DAYS REQUIRED | TOTAL |
|------|-------------|-------------|-----|------------------|---------------|-------|
| 19" | LCD Monitor | | | R 1200.00 | 02 | |
| 20" | LCD Monitor | | | R 1200.00 | 02 | |
| 32" | LCD Monitor | | | R 1850.00 | 02 | |

PLEASE INDICATE IF YOU WANT FREESTANDING OR MOUNTED

| SIZE | DESCRIPTION | ACTUAL SIZE | QTY | PRICE PER SHOW | DAYS REQUIRED | TOTAL |
|-----------------|-------------|-------------|-----|------------------|---------------|-------|
| | BRACKET | TO MOUNT | | R285 | 02 | |
| | STAND | INCLUSIVE | | 0 | 02 | |
| TOTAL EXCL VAT: | | | | | | |

PLEASE NOTE THAT PRICES EXCLUDE 14% V.A.T [SA RESIDENTS ONLY]



PLANT HIRE

COMPANY NAME : _____

STAND NUMBER : _____

STAND NAME : _____

CONTACT PERSON : _____

TELEPHONE NUMBER : _____

EMAIL ADDRESS : _____

POSTAL ADDRESS : _____

VAT # [SA RESIDENTS] : _____

GL EVENTS SOUTH AFRICA CAPE TOWN
VAT REGISTRATION NUMBER: 4610214399

INDOOR PLANTS

- Standard Availability – Bushy Bamboo Palms, Kentia Palms, Ficus Benjamins (Green / White)

| SIZE | DESCRIPTION | QTY | PRICE EXCL. VAT | TOTAL |
|--------------|---|-----|--------------------|-------|
| 30cm Plastic | White Planter with Small Plant ± 0.8m | | R 410.00 | |
| 35cm Plastic | White Planter with Medium Plant ± 1.4m | | R 410.00 | |
| 43cm Plastic | White Planter with Large Plant ± 2.0m | | R 485.00 | |
| 49cm | Genuine Terracotta Planters with Large Plant | | R 940.00 | |
| 32cm | Mixed Desk Bowl | | R 460.00 | |
| 90cm x 20cm | Through with Greenery or Colour | | R 690.00 | |
| 40cm | Stainless Steel Planters with Med/Large Plant | | R 910.00 | |
| 49cm | Genuine Ceramic Planter with Large Plant | | R 960.00 | |

OUTDOOR PLANTS

- Standard Availability – Bushy Bamboo Palms, Kentia Palms, Ficus Benjamins (Green / White)

| SIZE | DESCRIPTION | QTY | PRICE EXCL. VAT | TOTAL |
|------|---------------------------------------|-----|----------------------------|-------|
| 35cm | Standard Eugenias – Topiary/Lollipop | | R 480.00 | |
| 35cm | Eugenias – Bushy ± 1.6m | | R 480.00 | |
| 35cm | Roebelenii Palms ± 0.8m | | R 480.00 | |
| 43cm | Cordylines ± 1.8m | | R 440.00 | |
| 49cm | Genuine Terracotta or Ceramic Planter | | R 730.00 | |
| 40cm | Stainless Steel Planter | | R 730.00 | |
| 70cm | Terracotta Conifer | | R 1 160.00 | |
| 70cm | Terracotta Cordyline | | R 1 160.00 | |
| 70cm | Terracotta Cycas | | R 1 160.00 | |
| 70cm | Terracotta Lollipop | | R 1 160.00 | |
| 70cm | Terracotta Roebelenii | | R 1 160.00 | |
| 70cm | Terracotta Strelitzia | | R 1 160.00 | |
| 43cm | Strilizia ± 1.8m | | R 450.00 | |
| | | | TOTAL EXCL VAT: | |

PLEASE NOTE THAT PRICES EXCLUDE 14% V.A.T [SA RESIDENTS ONLY]



EXPO SCREEN HIRE: Lockable canvas to secure stand after hours

| | | |
|----------------------|---|-------|
| COMPANY NAME | : | _____ |
| STAND NUMBER | : | _____ |
| STAND NAME | : | _____ |
| CONTACT PERSON | : | _____ |
| TELEPHONE NUMBER | : | _____ |
| EMAIL ADDRESS | : | _____ |
| POSTAL ADDRESS | : | _____ |
| VAT # [SA RESIDENTS] | : | _____ |

GL EVENTS SOUTH AFRICA CAPE TOWN
VAT REGISTRATION NUMBER: 4610214399

We Hire the following Expo Screens Services

| QTY | OPENINGS OF STANDS | PRICE EXCL. VAT | TOTAL |
|-------------------|--------------------|--------------------|-------|
| | 3 METRES WIDTH | R 3450.00 | |
| | 4 METERS WIDTH | N/A | |
| | 5 METERS WIDTH | N/A | |
| | | | |
| TOTAL EXCL VAT | | | |

Prices are listed for the duration of the Expo. To confirm your order, please fax the completed form together with a payment confirmation. A tax invoice will be supplied after the exhibition, VAT REG. 4610214399

PLEASE NOTE THAT PRICES EXCLUDE 14% V.A.T [SA RESIDENTS ONLY]



GENERAL TERMS

The above items are for hire, and remain the property of GL EVENTS SOUTH AFRICA PTY. This quotation is subject to the following terms & conditions:

Conditions of Hire & Supply:

Orders subject to stock availability.

Items hired, remain the property of GL EVENTS SOUTH AFRICA PTY

NO GOODS WILL BE DELIVERED, UNLESS PAID FOR IN FULL WITH ORDER.

Late orders received after the cut off time will be subject to a surcharge of 50%.

Goods damaged, will be charged to the relevant exhibitor.

A refundable key deposit will be charged on locks & keys.

Items supplied with plug leads & lighting – prices do not include connection fees.

The risk of all furniture passes to the client on delivery.

Payment terms:

Should this quotation be acceptable to you, **we require a (100%) one hundred percent payment on acceptance**, with payment also being made by either bank guaranteed cheque, cash or direct deposit.

| | |
|----------------|------------------------------|
| Bank details: | STANDARD BANK |
| ACCOUNT NAME | GL EVENTS SOUTH AFRICA (PTY) |
| BRANCH | SOUTHDALE |
| BRANCH NUMBER | 006 405 |
| ACCOUNT NUMBER | 002 787 504 |

Please state the quote reference number when making payment.

Interest on all overdue accounts will be levied at a rate of 2% (two percent) above the Prime Overdraft Lending Rate of Standard Bank.

Conditions of Hire & Supply:

Orders subject to stock availability

Items hired, remain the property of GL EVENTS SOUTH AFRICA PTY

No goods will be delivered, unless paid for in full with order.

Late orders received after the cut off time will subject to surcharge of 50%.

Goods damaged, will be charged to the relevant exhibitor

A refundable key deposit will be charged on locks & keys

Items supplied with plug leads and lighting – prices do not include connection fees

The risk of all furniture passes to the client on delivery

Period of validity:

This quotation is valid for 7 (seven) days from date of quotation.

Should any additions and/or changes to this quotation be required once approved, GL EVENTS SOUTH AFRICA reserves the right to revise the quotation. Furthermore, GL EVENTS SOUTH AFRICA PTY may refuse to enter into a revised quotation at its sole and absolute discretion, notwithstanding the fact that the initial quotation has been paid in full.

Risk:

The risk of all equipment shall pass to the customer on delivery thereof by GL EVENTS SOUTH AFRICA and the customer shall ensure that adequate insurance cover has been secured against all kinds of risk that may occur, including Public Liability Insurance. GL EVENTS SOUTH AFRICA will not be held responsible in any way whatsoever for the loss of any equipment of whatsoever nature. The customer shall ensure that all posters, signage and the like, affixed to the equipment, and shall be removed by the customer, prior to GL EVENTS SOUTH AFRICA breaking down the stand/exhibition.



Availability:

The availability of equipment provided in terms of this quotation can only be confirmed upon acceptance of this quotation and the deposit having been paid accordingly.

Confirmation:

This quotation is not binding until GL EVENTS SOUTH AFRICA has received a signed acceptance, and an official order, together with the required (50%) fifty percent deposit.

Storage Facility:

This service is not provided, unless specifically agreed and accepted under contract, by GL EVENTS SOUTH AFRICA

Stand Dressing:

This service is not provided, unless specifically agreed and accepted under contract, by GL EVENTS SOUTH AFRICA

Cancellation:

Should this quotation be cancelled after acceptance hereof, more than 5 (five) days before the event, (50%) fifty percent of the quoted price shall constitute an agreed liquidated damage amount, which will be liable by the customer to GL EVENTS SOUTH AFRICA. Should the customer cancel this quotation within 5 (five) days of the event, the full amount herein will remain owing and payable by the customer to GL EVENTS SOUTH AFRICA.

Ownership:

The equipment provided in terms of this quotation, is for hire, and will always remain the property of GL EVENTS SOUTH AFRICA.

SERVICE FORM
DEADLINE:
3 JULY 2018

PLEASE APPROVE BY COMPLETION OF THE BELOW, EMAIL YOUR OFFICIAL ORDER TO ZUBEIDA ISAACS

Email: Zubeida.isaacs@gl-events.com

I/WE ACCEPT YOUR QUOTATION _____ DATE: _____

We trust the aforementioned meets with your approval and look forward to hearing from you in due course.

Kind Regards,

Caren Cloete

PROJECT MANAGER

Caren.cloete@gl-events.com

Zubeida Isaacs

SERVICES MANAGER

Zubeida.isaacs@gl-events.com

